



March 2024 CBTA Board Meeting Agenda

Mar 27th 2024 12:45pm - 3:00pm

1. Opening and Call to Order - CBTA General Meeting

12:45pm

2. Approve Minutes of February 28, 2024 Board Meeting

Paul Prescott

 [Minutes February 2024.pdf](#)

3. Reports

a. Treasurer's Report

Debbie McGee
Bob Boughton

 [February 2024 Financial Report](#)

b. CAL Report

Mike Merritt

c. Retail Report

Jacob Cole

 [VC Retail Review Feb. 2024.pdf](#)

i. Food Trailer Update

d. President's Report

Paul Prescott

 [President's Report 03.22.24.pdf](#)

4. Old Business

a. Nominating Committee Update

b. **Bylaws Committee Update**

5. **New Business**

a. **Create Scholarship Committee**

i. **Applications due April 15, 2024**

b. **explanation of online learning**

 [ecampus info.pdf](#)

c. **Revision of Scholarship Eligibility Requirements**

 [2024scholarship app.pdf](#)

 [2024scholarship revision.pdf](#)

6. **Routine Reports (in writing unless moved to new/old business)**

a. **Membership/Donations Report**

Sue Hoffmann

 [feb 2024 for march.pdf](#)

b. **TrackIt Forward**

Sue Hoffmann

 [2-2024.pdf](#)

c. **Seminars and Events Report**

Patty Haskell

 [Seminars and Events 1-24-24.pdf](#)

d. **Finance Committee**

Debbie McGee

 [Finance Committee Report 3/22/24](#)

7. **Discussion**

8. Closing and Adjournment

9. Upcoming Dates for your calendar

a. **March 28, 2024 - 50th Anniversary Planning Meeting - 11am**

b. **April 1, 2024 - Nominating Committee - 10:30am Zoom**

c. **April 13, 2024 - Docent Back to Big Trees Brunch Potluck - 10am**



[Back to Big Trees Brunch Invitation 2024.pdf](#)

d. **April 17, 2024 - Seminars and Events Meeting - 3pm - Zoom**

e. **April 19, 2024 - Finance Committee Meeting - 11:30am - Zoom**

END
3:00pm



**CALAVERAS BIG TREES ASSOCIATION
BOARD OF DIRECTORS
Zoom Meeting
February 28, 2024
Draft Minutes**

Present: Paul Prescott, Vida Kenk, Bob Boughton, Betty Watson, Sally Finch, Peter Ralston
Absent: Patty Haskell, Jim Bearden
Staff: Jacob Cole, Debbie McGee, Karen Marques
Absent: Sue Hoffmann
DPR/CAL: Antheney Alegre
Guests: Martin Caxton, Linda Stack

The meeting of the Board of Directors of Calaveras Big Trees Association was called to order at 12:45 p.m. by President Paul Prescott.

Minutes of the January 31, 2024, CBTA Board Meeting
MSC to approve Minutes of the January 31, 2024 CBTA Board Meeting.

REPORTS

CAL Report: Antheney Alegre reported on the following:

- Interpretative Master Plan is moving along.
- Because of the incoming storm, park operations may be scaled back as appropriate.
- The glossy park brochures have arrived. Save the Redwoods was able to fund their printing again.
- Lillie was officially hired as an Interpreter II. She will become more involved in a leadership role. She will eventually be attending CBTA Board meetings after she completes her PORTS programs in June.
- DPR will rehire the PORTS position. The Interp I position is still in limbo.
- Food Trailer Concession Update: This has become a priority contract for the District. They are working on a three-year contract for CBTA. Mike was told that there should be something to look at in about a month. Until there is a contract, the food trailer will have to operate on a Special Event Permit for only three days a week.
- Tribute Table Program: This is looking good. There are some details that needed to be hashed out. Paul and Mike will be talking further about it. He projects the program might be ready by summer.

Retail Report- Jacob Cole: (Report submitted and attached): Jacob reported that January was another above budget month. We budgeted for \$25,000 in sales and grossed \$35,000. After seeing a complete P&L, Jacob has a better understanding of the whole picture of the entire retail situation (which includes administrative costs, salaries, etc.)

Food Trailer Update: Jacob is working on the menu. Because of the uncertainty of when and/or if the contract becomes a reality, planning and budgets will be fluid. Staffing will be an issue for sure.

The lead time on the tables has been shortened so if they are ordered soon, the 6 will be here in plenty of time for the season.

Treasurer's Report/Finance Committee Report- (Reports submitted and attached):
MSC to accept Treasurer's Report.

Finance Committee Report and Recommendations:

1. **Increase the Buses to Big Trees budget up \$8,000** (for a total of \$15,100) This program started in 2018 with a grant from Save the Redwoods League and has been struggling to have schools attend. Teddie is finally getting an overwhelming response and we don't want to turn schools away. Funds are currently available in the El Dorado accounts to cover the additional costs.
2. **Frog Jump Booth for DPR up to \$600.** Mike Merritt made a request to Paul for assistance to cover the cost of a booth for 4 days at the county fair in May. This covers the booth fee and any additional parking passes. Debbie will contact Antheney for possible discounts and exact dollar amount.
3. **Transfer Restricted Funds of \$600 to Calaveras Youth Mentoring Foundation** Several years ago, Lauren Scott donated \$600 to CBTA specifically for the purpose of paying the park entrance fees for Mentors and Mentees to visit the park. Due to limitations on DPR side, this program has not been able to start. The committee agreed to donate the money to CYMF as restricted for a "Recreation Fund" that has the same purpose as Lauren intended. Debbie will draft a letter to accompany donation to be approved by the committee. Sally suggested adding activities that we offer at the park to entice them.
4. **Picnic Tables:** Six (6) picnic tables ordered for Food Trailer area, approx. total \$8,400. DPR has approved the ordering and placement of 6 picnic tables for the Food Trailer area. It is our hope that the Picnic Table Tribute Program will be approved by DPR and the costs can be recouped. The tables need to be ordered ASAP since there is up to a 120 day lead time for delivery. Jacob will obtain an updated quote, current quote expired last week.

Action Item: Paul will take up with Mike the details of Tribute Table Program, including can Bob do the routing instead of Maintenance.

MSC to accept all four above recommendations of the Finance Committee.

President's Report-Paul Prescott: (Report submitted and attached) Paul had nothing to add,

OLD BUSINESS

1. **Nominating Committee Update:** Vida reported that suggestions are needed from everyone for potential board members. Paul reported that progress is being made in the interim.
2. **Bylaws Revision Committee Update:** Vida reported that the bylaws are being reviewed carefully. Revised Bylaws should be available for board review by spring..

NEW BUSINESS

NONE

Committee Reports – Submitted to Minutes and attached hereto

1. **Membership/Financial Development: Sue Hoffmann**
2. **Seminars/Events: No report or meeting this month**
3. **Track It Forward: Sue Hoffmann**

The meeting adjourned at 1:40 pm

Respectfully submitted, Sue Hoffmann

Calaveras Big Trees Association
Financial Summary
February 2024

- Page 2 is the report for ALL activity (income and expense) for year to date.
 - Net Income (Loss) of (-16,377.39) is highlighted in yellow across all the pages for information only on where that number shows up on the income/expense page and the balance sheet.
- Page 3
 - Balance Sheet summary at 2/29/24 is the condensed version of the Balance Sheet printout from QuickBooks on the following page.
 - Designated Special Purpose Funds: these are funds set aside with a special purpose
 - Restricted Funds: These funds are Donor restricted and must be used only for the intended purpose.
- Page 4 is the detail of the Balance Sheet summary on the previous page.
- Cash Accounts (El Dorado accounts) total is \$152,379.
 - Down (\$16,848) from last month's total of \$169,168.
 - \$8,363.70 to Sonoma County Probation Dept for order of 6 picnic tables.
- Investments:
 - Up \$7,595 from last month

Outstanding Commitments / Large expenses

Staffing - Interpretive Park Aides	105,000
Staffing - PORTS	20,000
Food Trailer - additional equipment	2,656

Submitted by Debbie McGee, Bookkeeper, March 18th, 2024

Calaveras Big Trees Assn
ALL - Income & Expense (includes Food Trailer)
January through February 2024

	Jan - Feb 24
Ordinary Income/Expense	
Income	
4000 · Donations-General Public	2,203.22
4050 · Indirect Public Support	2,677.07
4060 · Memorials & Tributes	419.30
4100 · Membership Dues	4,052.70
4300 · Program Income	4,409.30
4520 · Interest Income	55.05
4500 · Dividend Income	907.26
4510 · Unrealized Gain/(Loss)	6,882.48
4605 · Raffle Ticket Sales	228.00
4400 · Rpro Sales	
4440 · Visitor Center	72,770.64
4430 · Shipping Revenue	11.63
Total 4400 · Rpro Sales	72,782.27
Total Income	94,616.65
Cost of Goods Sold	
5000 · Resale Visitor Center	
5010 · Cash over/short	-6.67
5040 · Purchase Discounts	-355.58
5050 · Inventory Purchases	31,464.02
5060 · Freight In	1,756.95
5070 · Inventory Adjustments	1,746.60
Total 5000 · Resale Visitor Center	34,605.32
Total COGS	34,605.32
Gross Profit	60,011.33
Expense	
6000 · Salaries & Wages	46,069.75
6010 · Payroll Taxes (Employer)	3,524.35
6030 · Insurance	45.00
6100 · Office Supplies	349.88
6120 · Program Supplies	1,070.09
6130 · Advertising & Promotion	303.84
6140 · Retail Supplies	630.94
6200 · Hospitality	189.80
6300 · In-House Printing Supplies	300.30
6400 · Dues & Fees	3,863.79
6410 · Telephone & Website	358.22
6420 · Postage & Shipping	262.06
6430 · Bank Charges	3,862.89
6440 · Software & Computer Support	472.22
6450 · Facilities & Equipment Maint	97.02
6500 · Outside Contract Services	14,683.07
6050 · Staff Development/Travel Mtgs	305.50
Total Expense	76,388.72
Net Ordinary Income	-16,377.39
Net Income	-16,377.39

Calaveras Big Trees Association

Balance Sheet summary at 2/29/24

Assets	
Cash Accounts	156,372
Investments	363,414
Property and Equipment (net)	71,973
Inventory	227,240
Other Assets	6,887
Total Assets	<u>825,886</u>
Total Liabilities	22,634
Net Assets	
Without Donor Restriction	609,328
With Donor Restriction	210,301
Net Income	<u>(16,377)</u>
Total Net Assets	<u>803,251</u>
Total Liabilities and Net Assets	<u>825,886</u>

Designated Special Purpose Funds

1,255	Giving Tuesday 2023 for PORTS
11,031	Prescott Funds (unrestricted)
8,004	encumbered for Bench Expenses
9,237	Exhibit Reserves
3,000	Tribute Picnic Table Program
<u>32,528</u>	Total Designated Funds

Restricted Funds

12,721	Mitigation Grant
-	Buses to Big Trees
2,874	Three Senses Trail
2,899	Wildfire Risk Reduction
600	Youth Mentoring Program
<u>19,093</u>	Total Funds Restricted by Donors

Calaveras Big Trees Assn

Balance Sheet

As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
1010 · EL DORADO - operating	54,109.43
1011 · 2-EL DORADO - merchant	94,478.95
1013 · 3-EL DORADO - debit card	3,731.35
1210 · Commonwealth FN - Investments	
1211 · General Fund	195,714.63
1212 · Daly Ralston Intern Fund	96,485.07
1213 · Hewitt Memorial ScholarshipFund	71,214.72
Total 1210 · Commonwealth FN - Investments	363,414.42
1410 · Petty Cash	100.00
Total Checking/Savings	515,834.15
Other Current Assets	
1400 · Inventory	227,240.14
1420 · VC Change Fund	3,952.00
1440 · Prepaid Expenses	5,953.51
1450 · Prepaid Postage & Bulk Mail	933.30
Total Other Current Assets	238,078.95
Total Current Assets	753,913.10
Fixed Assets	
1500 · Equipment	
1510 · Equip. Accumulated Depreciation	-16,349.00
1500 · Equipment - Other	23,319.11
Total 1500 · Equipment	6,970.11
1515 · Food Trailer	63,581.29
1516 · 2016 Ford F150 Pickup	1,421.27
Total Fixed Assets	71,972.67
TOTAL ASSETS	825,885.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	8,777.14
Total Accounts Payable	8,777.14
Other Current Liabilities	
2110 · Salaries Payable	9,965.17
2120 · PTO Payable	3,892.08
Total Other Current Liabilities	13,857.25
Total Current Liabilities	22,634.39
Total Liabilities	22,634.39
Equity	
3900 · Net Assets w/o Donor Restricts	609,328.00
3910 · Net Assets w/Donor Restrictions	210,300.77
Net Income	-16,377.39
Total Equity	803,251.38
TOTAL LIABILITIES & EQUITY	825,885.77

VC Retail Review: February 2024

Month Top Line Sales:

February 2024	February budget	% to budget
37,628	\$25,025	150%
YTD 2024	YTD budget	% to budget
\$72,782	\$50,050	146%

Net Income (retail only):

February 2024	February budget	% to budget
\$6,437 (excluding donations)	(\$2,847) (excluding donations)	241%
YTD 23-24	YTD budget	% to budget
\$9,751 (excluding donations)	\$(7,145) (excluding donations)	137%

Donations: (not included in sales or profit)

February 2024	February budget	% to budget
\$424	\$250	170%
YTD 2024	YTD budget	% to budget
\$668	\$500	134%

Well February was even a little better than January. We are currently well over budget in all categories for the VC. I am focusing on staffing for the summer now and buying a lot of merchandise to be ready for the busy season ahead.

As of last week, the Sequoia Snack Shack contract and plan has been put on hold. There seems to be a jurisdictional disagreement in DPR between heads of cooperating associations and concessions. We may operate under a special event permit, but only if they are going to open up to 5 days a week instead of 3 so that we don't have to change the menu back to frozen foods only.

Picnic tables are ordered, paid for, and in the queue to be built and delivered.

March is a \$40k expected sales budget and it looks like we will make it but not by the huge overages we had for January and February.

President's Report
March 22, 2024

It's Spring down here in the Central Valley – you can tell by the almond blossoms falling off, green grass everywhere, and afternoons in short sleeves. It's Spring up at Big Trees, too – you can tell by melting snow making muddy trails, snow melting to show what parts of the house will need to be repainted, and wondering how long the burning season will be this year. :<)

March has been a month of progress, but there is still much to be completed. We are coming into High Season soon. Jacob will report on his buying spree to bring up inventory – March Madness? The Visitor Center sales were good for February. (That means we didn't lose too much in a winter month.)

The Sequoia Snack Shack (S³) concession contract was within hours of being signed when a turf war broke out in Sacramento. Partnerships now claims jurisdiction, because our “profit” is going to interpretation and education in this park; Concessions claims jurisdiction because we are a business making profit. While the Sacramento bureaucrats and lawyers try to figure out what to do with CBTA we will go with another Special Events Permit for the summer of 2024. S³ will be off and running soon; we just aren't sure yet in which direction ... :<) Patience, Jacob. Patience.

The Nominating Committee and the Bylaws Revision Committee work has progressed well, I believe. We have names to contact for Board of Director positions, and are making the calls. We are also preparing a New Board Member packet to “onboard” the newbies. We will have a rough draft of the bylaws to you by this time next month, I think. (I hope?) :<) Thanks to Vida, Bob, Sally, Sue, Debbie and Jacob for slogging through many meetings. I truly appreciate the input of ideas.

We will be asking for volunteers for the Scholarship Committee – yes, it's that time again. I always enjoy reading the essays and seeing the hope and enthusiasm of young folk these days. I won't be reading essays again until I'm through being President, but I hope you will take the opportunity to volunteer. It will be well worth your while.

“See” you Wednesday.

Paul

Hi Sue,

Thanks for reaching out, I would love to clarify a few things.

OSU ecampus is indeed an online program, so I live here in Angels Camp while attending classes entirely remote. This is still a college bachelor's degree program just like I would be getting if I was attending on campus. I will graduate from OSU with the same valid bachelor's degree that I would have reserved if I attended in person. I am required to take all the same courses and labs; they are just structured slightly differently to allow for distanced and independent work. Class lectures are recorded and posted to the online classroom along with all course material. I view the course material and do all required assignments by a given due date. We are even required to do hands-on laboratory experiments. Certain classes have had me purchase lab kits online that I can then use to complete experiments at home. I have done labs where I had to go out and do water sampling. I have even completed a course-long research project physically surveying wildlife and monitoring their environmental interactions. Tuition and fees are almost the exact same as in-person tuition, I just don't have to pay for campus housing obviously. Ultimately, I am aware that distanced learning might sound like it deserves less merit. When I first started, I feared I would not be receiving as great of an education. However, I have discovered that these online learning systems have developed over the last few years to be incredibly engaging and interactive. I genuinely feel as though I am learning more as an ecampus student than I was when I attended Humboldt in-person. There are many ways that the classes facilitate interactions between students and hands-on learning. All I feel I am missing out on by attending online is my morning walks to class.

I hope this helps, and can be taken into consideration!

Thanks again,
Morgan McDermid



EMILY M. HEWITT MEMORIAL SCHOLARSHIP

STEPHEN K. STOCKING MEMORIAL SCHOLARSHIP

WHO WAS EMILY HEWITT

Emily was an artist, author, teacher and a docent at Calaveras Big Trees State Park whose life found meaning when communicating her love of nature to others. As a University of California and California State College – educated teacher, Emily combined literature and the natural sciences to vibrantly present her lessons. As the first woman Mayor of the City of Oakdale, California, she fought for the preservation of agricultural lands on the fringe of urbanization. As an artist she captured the essence of the Sierra Nevada, Pacific Coast and the desert in oils, watercolors, fabric, clay and other media. She was pretty, petite, positive, energetic, compassionate and thoughtful. The Hewitt family created the Emily M. Hewitt Scholarship in her memory and continues to support its purpose of helping California students attend college.

WHO WAS STEPHEN K. STOCKING

Steve was also a teacher, an author and a docent at Calaveras Big Trees State Park as well as a park naturalist at Sequoia National Park. He taught biology at San Joaquin Delta College for more than 30 years. Steve could give you an education on just about anything that walked, flew or grew, from mice to mountain lions, from songbirds to sequoias. His mantra was “Make every walk a field trip and every meal a picnic”. Calaveras Big Trees Association created the Stephen K. Stocking Memorial Scholarship in Steve’s memory to inspire young naturalists to pursue a career in the footsteps of a great friend of Calaveras Big Trees State Park who dedicated his life to educating the conservationists of tomorrow.

PURPOSE of SCHOLARSHIPS

To provide a monetary award of \$3,000.00 for a promising upper division or graduate student who shows a commitment to communicate and interpret a love of nature and an understanding of the need to practice conservation.

ELIGIBILITY

Eligibility for application is extended to any student or graduate student enrolled full-time in an accredited **California** post-secondary educational institution whose educational career goals clearly are directed towards communicating and interpreting nature’s wonder. Students pursuing degrees in environmental protection, forestry, wildlife and fisheries, biology, parks and recreation, park management, environmental law and public policy, environmental art, and California history are encouraged to apply. Dedication to the ideals of the scholarship’s honoree will be considered at least as important as financial need in making the award.

APPLICATION PROCEDURE

A completed application should include the following:

- Statement of personal and career goals
- Resume (and portfolio if applicable)
- Transcripts of all college work completed to date

Materials sent on behalf of the applicant become the property of the Calaveras Big Trees Association and will not be returned. Applications must be postmarked or emailed by **APRIL 15, 2024**.
Contact: Sue Hoffmann @ 209.795.1196- visit www.bigtrees.org or cbta@bigtrees.org

You need only fill out one application. Applicants will be considered for both scholarships.

APPLICATIONS SHOULD BE SENT TO:

**CBTA - Scholarship
P.O. Box 1196,
Arnold, CA 95223**

Applicants may alternatively email completed documents to cbta@bigtrees.org

Applicants will be notified by mail one way or another after the scholarship recipient has been selected in mid-May. Award will be made at the CBTA Annual Meeting and Picnic in June. Funds will be distributed to recipient through the college scholarship office upon enrollment for the Fall Semester.



**EMILY M. HEWITT MEMORIAL SCHOLARSHIP
STEPHEN K. STOCKING MEMORIAL SCHOLARSHIP
2024 APPLICATION**

DATE: _____

NAME: _____

MAILING ADDRESS: (where you will be after May 15)

PHONE: _____

EMAIL: _____

COLLEGE MAJOR: _____

STUDENT ID # _____

CALIFORNIA COLLEGE/UNIVERSITY YOU WILL ATTEND THAT WE WILL SEND FUNDS TO:

FINANCIAL AID OFFICE ADDRESS (where we will send the funds)

Materials sent on behalf of the applicant become the property of the Calaveras Big Trees Association and will not be returned. If submitting artwork, please use high quality color photos of originals.

Attach Application and send with other documents by April 15, 2024

APPLICATIONS SHOULD BE SENT TO:

Scholarships
P.O. Box 1196
Arnold, CA 95223

Completed applications may also be emailed to cbta@bigtrees.org



EMILY M. HEWITT MEMORIAL SCHOLARSHIP

STEPHEN K. STOCKING MEMORIAL SCHOLARSHIP

WHO WAS EMILY HEWITT

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Applicants will be notified by mail one way or another after the scholarship recipient has been selected in mid-May. Award will be made at the CBTA Annual Meeting and Picnic in June. Funds will be distributed to recipient through the college scholarship office upon enrollment for the Fall Semester.



**EMILY M. HEWITT MEMORIAL SCHOLARSHIP
STEPHEN K. STOCKING MEMORIAL SCHOLARSHIP
APPLICATION**

DATE: _____

NAME: _____

**MAILING
ADDRESS:** (where you will be after May 15)

PHONE: _____

EMAIL: _____

COLLEGE MAJOR: _____

STUDENT ID # _____

COLLEGE YOU WILL ATTEND THAT WE WILL BE SENDING FUNDS TO:

FINANCIAL AID OFFICE ADDRESS (where we will send the funds)

Materials sent on behalf of the applicant become the property of the Calaveras Big Trees Association and will not be returned. If submitting artwork, please use high quality color photos of originals.

Attach Application and send with other documents by April 15, 2024

APPLICATIONS SHOULD BE SENT TO:

Scholarships
P.O. Box 1196
Arnold, CA 95223 or

Completed applications may also be emailed to cbta@bigtrees.org



Membership + Fund Development Report

February 2024

CBTA Members-thru February 2024	435	Joined in VC	0
(includes Life Members)		Other - online & checks	17
CBTA Members-thru February 2023	483		
CBTA Members-thru February 2022	543		
Monthly Donations from Donor Perfect-February 2024			
	GL Code	Donors	Total Given
	2024 California Naturalist	4	\$1,277.20
	General Donation	1	\$50.00
	Membership Dues	18	\$841.70
	Monthly Giving	1	\$30.00
	Total	24	\$2,198.90
Monthly Donations from Donor Perfect -February 2023			
	GL Code	Donors	Total Given
	General Donation	2	\$307.50
	Membership dues	10	\$676.80
	Monthly Giving	1	\$30.00
	Program Income	1	\$160.00
	Special Events Income	2	\$154.50
	Total	16	\$1,328.80
Public Donations February 2024 (not entered into Donor Perfect)			
	Retail Donations		\$424.25
	Trail Guide Donation Box		\$116.50
	Lobby Coffee		\$58.50
	Bear Raffle		\$86.00
	Total		\$685.25
Public Donations February 2023 (not entered into Donor Perfect)			
	Retail Donations		\$299.96
	Trail Guide Donation Box		\$97.20
	Coffee in the Lobby		\$65.25
	Quilt Raffle #2		\$196.00
	Total		\$658.41
	February 2024 Grand Total		\$2,884.15
	February 2023 Grand Total		\$1,987.21

			307	
Donations from Donor Perfect-Year to date (January 2024-February 2024)				
	GL Code	Donors	Total Given	
	2024 California Naturalist	15	\$4,780.20	
	General Donation	2	\$550.00	
	Membership Dues	50	\$3,212.70	
	Monthly Giving	2	\$60.00	
	Tributes	2	\$161.80	
	YTD Total	71	\$8,764.70	
Donations from Donor Perfect-YTD (January 2023 - February 2023)				
	GL Code	Donors	Total Given	
	General Donation	4	\$848.80	
	Membership Dues	51	\$3,797.80	
	Memorials	1	\$103.00	
	Monthly Giving	2	\$50.60	
	Program Income	1	\$160.00	
	Special Evnts Income	2	\$154.50	
	GRAND TOTALS	61	\$5,114.70	
Public Donations ytd (January 2024-February 2024)(not entered into Donor Perfect)				
	Retail Donations		\$668.37	
	Trail Guide Donation Box		\$234.00	
	Lobby Coffee		\$174.75	
	Bear Raffle		\$270.00	
	GRAND TOTAL		\$1,347.12	
	2024 YTD Grand Total		\$10,111.82	
February 2024 Constant Contact Emails sent -				
2/16/2024	Big Trees Bulletin	67% open	2033 sent	
Website	February 2024	2,400 views		
Facebook	16,109 followers	# of Posts 15	People reached	4,200
Instagram	Februry 2024	# of Posts 8	People reached	1,400

Volunteer Hours at Calaveras Big Trees Association

Showing data from 2024-02-01 to 2024-02-29 filtered by Volunteered Date

Total Hours: 19.5

Hour Log Activity	Hours
50th Anniversary Planning	0
Board Development	0
Board Meeting	6.5
CBTA Business	0
Committee Work	1
DPR Meetings	0
Dogwood Festival	0
Donor Impact Report	0
Email & Phone Calls	0.5
Event Preparation	0
Events - misc	0
Finance Committee	3.5
Forest Resilience	0
Meeting Preparation	0
Miscellaneous	0
Other Meetings	8
Project Development	0
Scholarship Committee	0
Seminars & Events	0
Staff Relations	0
Strategic Planning	0
Webinars/Seminars	0
TOTALS	19.5

Seminars and Events

Minutes

JANUARY 24, 2024

Attendees- Patty Haskell, Sue Hoffman, Jim and Joan Allday, Sally Finch, Betty Watson, Paul Prescott, Vida Kenk, Jacob Cole

Seminar Update- 2024

1- April 20th- 10-12:00- Confirmed- Modern Day Bird Watching- by Bruce McClennehan- Bruce will do a brief presentation on bird watching and explaining the different apps. He then will take the group out bird watching. I need to do a permit. Classroom reserved

2- May 4, - 10:00-3:00- John Muir Laws- classroom reserved- permit done. \$1200.00 cost and lodging for 2 nights. Steve Lauterbach agreed to 2 nights for John Muir Laws for \$112.00 in his cabin, it is reserved. Discussed set up for the session with Jack and he thought one session outside with a break would be good. He said that 40 people could be the cap. Agreed to charge \$50.00 a person. In case of bad weather or rain, we will be in the classroom. Sue will work on flyer and send it to Jack for approval. Save the date information will be sent out soon and registration start in March.(?)

3- May 11th- 10:00-12:00- Astronomy by Dave Stanley and Jerry Sifferman- confirmed. Patty will confirm the title. I need to do a permit. Patty is out of town, so Sally will cover on that day.

4- May 30, 31, June 6&7, 20 &21, 27&28, 2024- California Naturalist Course- Patty attended training in October. Speakers have been contacted. Room reserved and permit done. Registration has started, 12 people signed up already.

5- June 8th- 10-11 IN CAMPFIRE CENTER Wild Things - \$500.00 permit done, confirmed. Patty is out of town, so Sally will cover that day. We will need a check that day.

6- July 27th - 10-12:00- confirmed Michael Wurtz- John Muir and the Big Trees- Need to and get permit and confirm title. Patty will be out of town and Sally will cover.

7- August 17 - Salvadore Manna- To the Land of Promise- The California Gold Rush - Author- confirmed - \$200.00 fee - will need a check that day. Excited about coming. Need to do permit and confirm title. Jacob will order books when he gets title.

- Mi-Wuk Indians- Adam Lewis- he did say he would like to do another presentation- He is not available.

- Julia Costello- Author and Archeologist who does local digs- Joan Alday will try to contact and see if we can get a presentation in Sept or Oct.

- Anthony Ambrose and Wendy Baxter- Giant Sequoia research- They felt they would have better information next year.
- Discussed John Muir Library visit- Patty will contact and see if March 13th works for a visit. He prefers a date between March 11-16. Need to determine the best day. Last year it was at 10:00. Sue has a flyer she used last year.
- Sue will work on postcards like we did last year. She needs titles and information - Patty will get that to her.

Patty will also contact the new Interpreter 2 person (when hired) and discuss with her/him any ideas about seminars.

Events Minutes

1. Dogwood Festival - May 11th- CANCELLED
2. Parks week- June 12-16th. Teddie reported that they are starting the planning now and will let us know how we can help.
3. Birthday Celebration- June 24
4. Discovery Day- July 13- We hope to work collaboratively with the Park. Joan will reach out to Karri and Lillie and tell them that she would like to help.
5. Steam Days- August 3&4
6. Celebrate Teachers- August 10
7. 50th anniversary of CBTA celebration update- Sue, Vida, Betty, Joan, Sally, and Jeff Price on the committee. September 28th. More updates later.

Other events for this year- Agreed that 50th anniversary and collaborative Discovery Days were enough.

Patty will contact the new Interpret staff and clarify what help they need on these events. Patty reminded Park staff if they need any help on these events, to let us know. She also thanked the park staff for their flexibility and collaborative efforts.

NEXT MEETING- March 6th at 3:00 so Lillie can make it.

Finance Committee Report March 22nd, 2024

In attendance: Paul Prescott, Vida Kenk, Bob Boughton, Sally Finch, Sue Hoffmann, Jacob Cole and Debbie McGee

- Paul met with Mike Merritt. Mike does not need the scheduled staffing payment at the moment. It will remain in the budget.
- Debbie and Karen attended a webinar on Thursday. “What is the future of QuickBooks Desktop?” Intuit (the maker of QuickBooks and Retail Pro) is starting to phase out the desktop software version and push the online software version. The webinar covered the pros and cons of both, but the bottom line is that we will eventually have to switch to the Online version. Debbie will contact Big Hairy Dog (the company that services our Retail Pro software) to get the details on how QuickBooks Online will interact with Retail Pro.
- The six picnic tables have been ordered and paid for. Confirmation has been received that they are in the queue for production.
- The contract for the Picnic Table Tribute Program has been submitted to Mike Merritt for approval.
- Jacob gave an update on the progress of Food Trailer projects and employee search. It was decided to submit an Event Permit to Antheney for the Food Trailer.
- Jacob gave an update on summer cashier staffing in the Visitor Center.

Next meeting date set for Friday, April 19th at 11:30am.



PSST! HEY EARLY BIRDS!

BACK TO BIG TREES BRUNCH POTLUCK

Bring your favorite breakfast dish to share.

APRIL 13, 2024
JACK KNIGHT HALL
10 A.M. - NOON

Welcome back to the park! Meet new docents, share stories from winter and get ready for summer! Potluck dish and bird themed outfit is encouraged but not mandatory.